

# ACA Newsletter Advertising & Sponsorship Booking Form



**Association for  
Continence Advice**

Driving Excellence in Bladder and Bowel Care

## 1. Contact Details

Contact Details	Title		First Name		Surname	
Company Name				Client		
Address 1						
Address 2						
Town, County & Postcode						
Email address						
Contact telephone number						

## 2. Invoice Address Details (if different from above)

Contact Name						
Address						
Town				Postcode		
County				Tel No		

## 3. Order Information

Full Page Colour £839	<input type="checkbox"/>	Half Page Colour £468	<input type="checkbox"/>	Quarter Page Colour £273	<input type="checkbox"/>
Full Page Mono £341	<input type="checkbox"/>	Half Page Mono £213	<input type="checkbox"/>	Quarter Page Mono £137	<input type="checkbox"/>
Inside Front Cover £966	<input type="checkbox"/>	Back Cover £1000	<input type="checkbox"/>	Double Page Spread £1500	<input type="checkbox"/>
Product News £131	<input type="checkbox"/>	Loose Insert (10g) £259	<input type="checkbox"/>	Loose Insert (20g+) £341	<input type="checkbox"/>

Issue(s)	Rate	Discount	Invoice Amount	PO Number

## 4. Declaration

Advertising with ACA Terms and Conditions	Fitwise reserves the right to go to print or send out the planned mailing without the advertising if the deadline dates given are not achieved. All prices exclusive of vat. Your order is accepted according to the particulars given above and subject to the standard booking conditions below. <b>Payment strictly 30 days.</b>			
Signed		Date		
Name (block capitals)		Position held		

## 5. What do I do now?

### Submit this form by email:

- Email this form to [catherine.wilson@fitwise.co.uk](mailto:catherine.wilson@fitwise.co.uk)
- Submitting this form by email is accepted as signature and acceptance of our terms and conditions - see declaration above

### Conditions

- Cancellations and transfers can only be accepted if received at least two weeks before advertisement copy date.
- Series discounts allowed will be charged to clients if series agreements are broken or interrupted.
- The publishers reserve the right to refuse or cancel any advertisement without reason or notice (returning any money paid) and also to amend any advertisement to suit the style of the publication concerned.
- The publishers are not responsible for any loss occasioned as a result of delay or failure to publish any advertisement.
- The advertiser must indemnify the Publishers against any claim and costs in respect of defamation, obscenity, misrepresentation or any claims resulting from advertisements.
- Rates on current orders may be increased subject to three month's written notice.
- Artwork and or films made at the clients request or to their copy instructions will be charged for unless otherwise explicitly agreed, whether ultimately used or not. Such material is held at the owners risk and the publisher reserves the right to destroy them if not collected within 12 months of their last usage date.
- Special positions can only be guaranteed if confirmed on this document and normally at additional charge (as detailed in the published rate card).
- If copy instructions have not been received for advertisement space booked by the specified copy date, the publishers reserve the right to publish a previous advertisement or to charge the agreed rate even although no copy appears.
- The publishers cannot be held responsible for the accuracy of advertisements or for alterations or corrections to proofs if received after the specified date.
- Not more than two voucher copies will be provided for each insertion unless otherwise specified by the advertiser or their agent.
- Payment is due for each individual advertisement immediately on publication.