



Infection Prevention Society

Incorporating the ICNA

www.ips.uk.net

IPS Annual Conference & Exhibition

HIC, Harrogate

21-23 September 2009

Exhibition space booking form

Please complete this form in **BLOCK CAPITALS** or typeface

Please indicate your choice of stand(s)

Stand prices are listed on the floor plan

	Stand No.	Stand size	Please circle or underline	Net cost of stand
1 st Choice	<input type="text"/>	<input type="text"/>	Shell scheme / space only	£ <input type="text"/>
2 nd Choice	<input type="text"/>	<input type="text"/>	Shell scheme / space only	£ <input type="text"/>
3 rd Choice	<input type="text"/>	<input type="text"/>	Shell scheme / space only	£ <input type="text"/>

Please contact me to discuss the following sponsorship opportunities:

1. Contact details of person to receive all further exhibition information

Company name:

First Name: Surname:

Job Title: Phone No:

Email: Fax No:

Address:

2. Payment details – tick appropriate box

- cheque to follow made payable to 'IPS Conference'. A 'paid' tax invoice will be sent to the address you indicate below on receipt of cheque.
- BACS payment to IPS Account. Account No TBD Sort code: 83-51-00
Please fax remittance advice to 01506 811477. Expected payment date _____
- Invoice. A copy of your Purchase Order paperwork must accompany this booking form in order for it to be processed.

Contact person for payment queries or problems (if different from above):

Name: Job Title:

Phone No: Email:

Where to send the invoice (if different from above):

Invoice Address:

City: Postcode:

Special instructions:

3. Conditions of booking

By returning this completed booking form, you are accepting the Terms and Conditions laid out in the Exhibition Prospectus. If you have any questions about this, please talk to us before returning the form.

For official use	Stand allocated	
Date processed	Date Conf letter sent	
Date Invoice sent	Date Payment received	

Return address: IPS, c/o Drumcross Hall, Bathgate, EH48 4JT
Tel: 01506 811077 Fax: 01506 811477 email: stacy@fitwise.co.uk